

## Data Protection Statement for Checkpoint Charlie®

At Roadphone Ltd (T/A Roadphone NRB), we are committed to protecting the privacy and security of your personal information. This Data Protection Statement outlines how we collect, use, and safeguard the data you provide when using our software application, Checkpoint Charlie®. We take your privacy seriously and ensure that all data is handled in compliance with applicable data protection laws and regulations.

### Information we collect

Checkpoint Charlie® is designed to collect the following personal data:

- **Names:** We may collect the full names of individuals as part of the functionality of the application.
- **Email Addresses:** Email addresses are collected for communication purposes, including notifications, updates, and support.
- **Telephone Numbers:** We collect telephone numbers to facilitate communication, including customer service or operational purposes related to the application.
- **Photographs:** The software application takes photographs of users in order to create accountability for equipment signed out.

### How we use your data

The personal data collected by Checkpoint Charlie® is used solely for the following purposes:

- To provide and improve the services within Checkpoint Charlie®.
- To communicate with you regarding equipment you have taken from us, and equipment that is not returned to us
- To manage user accounts and ensure the functionality of the application.
- To support you and resolve any issues or requests you may have.
- To comply with applicable legal or regulatory requirements.

### Data security

We take appropriate technical and organisational measures to ensure the security of your personal data. This includes:

- Data encryption during transmission to protect the confidentiality and integrity of your information.
- Secure storage practices to prevent unauthorized access or loss of data.
- Regular security assessments to ensure that our systems remain secure.

## Data sharing and disclosure

We do not sell, rent, or lease your personal data to third parties. We may, however, share your data in the following limited circumstances:

- With trusted third-party service providers who assist us in the operation and development of Checkpoint Charlie®, but only to the extent necessary to perform services on our behalf.
- In the event of a legal obligation, such as compliance with a subpoena, legal process, or government request.
- In the event of a corporate transaction, such as a merger, acquisition, or sale of assets, where your data may be transferred as part of the transaction.

## Data retention

Your personal data will be retained only for as long as necessary to fulfil the purposes outlined in this statement or as required by law. Once the data is no longer needed, we will ensure it is securely deleted or anonymized.

## Your rights

You have the following rights concerning your personal data:

- **Access:** You have the right to request access to the personal data we hold about you.
- **Correction:** You have the right to request corrections to any inaccurate or incomplete personal data.
- **Deletion:** You have the right to request the deletion of your personal data, subject to legal or contractual restrictions.
- **Objection:** You may object to the processing of your personal data in certain circumstances.
- **Data Portability:** You may request that your personal data be provided to you in a structured, commonly used, and machine-readable format.
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To exercise any of these rights or if you have questions about our data protection practices, please contact us at [sales@radiohire.com](mailto:sales@radiohire.com).

## Changes to This Statement

We may update this Data Protection Statement from time to time. Any changes will be communicated to you via appropriate channels, and the updated statement will be posted within the application or on our website. We encourage you to review this statement regularly to stay informed about how we are protecting your personal data.

## Contact information

If you have any questions or concerns about this Data Protection Statement or how your personal data is handled, please contact us at:

Roadphone NRB  
Pinfold Road  
Bourne  
Lincolnshire  
PE10 9HT  
UK  
sales@radiohire.com  
+44 1778 393938

By using Checkpoint Charlie®, you consent to the collection and use of your personal data as outlined in this statement.

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Effective Date: April 2025